



**2017 National Learning Fund for Leaders
Newfoundland and Labrador Conference
The United Church of Canada**

This year (2017) there will be money available for grants to help individuals with the cost of current learning events. As in recent years, we will expect people to apply for this grant by application prior to the event taking place. The fund is open to ministry personnel and lay persons.

NOTE: Please be aware that this may be the last year for National Learning Fund assistance. Once all the funds have been used, there will no longer be National Learning Fund assistance.

Attached, you will find a *2017 National Learning Fund for Leaders* application form. As is stated there, it is expected that you will discuss your participation in the event with your Ministry and Personnel Committee (for ministry personnel); your Pastoral Charge or Church Council/Board/Session, Christian Development Committee, District Chair or Conference Personnel (for lay persons); or employing unit Staff Committee or supervisor (for Conference Staff, Chaplains, etc). Please note that a signature is required on the form. It is also required to have your District Learning Fund Committee involved and a signature obtained. These Committees will review completed applications and pass on approved applications to our Administrator, Ms. Alison Piercey, for payment.

Applications without complete information will be returned to the individual for completion prior to processing.

Important Information:

Applications must be submitted at least two weeks prior to the scheduled date of the event.

Preference will be given to current events sponsored or endorsed by The United Church of Canada.

Travel costs will be paid for by the most economical and practical form of transportation. The rate per kilometer is \$0.25. It is expected that car pools will be used whenever possible.

Maximum grant for an individual in this calendar year is \$400. Youth/Young Adults (up to 30 years of age attending school): annual maximum will be \$500.

Lay persons may apply for up to 2/3 of the total cost of an event. Clergy presently serving in a ministry position may apply for up to 1/3 of the total cost of an event. (Clergy can also avail of the continuing education funding provided by their pastoral charge or employing unit.)

The National Learning Fund will not normally approve grants for studies that are prerequisites leading to employment.

The District Learning Fund Committees may take extraordinary circumstances into consideration. It is understood that these circumstances are without prejudice and do not serve to set a precedent.

Those who receive funding must complete and return the attached evaluation form to the National Learning Fund Committee within 15 days following the event.



**2017 NATIONAL LEARNING FUND FOR LEADERS
Newfoundland and Labrador Conference, The United Church of Canada**

Name _____ Date _____

Mailing Address _____

Postal Code _____ E-Mail _____ Telephone _____

Pastoral Charge _____

Lay Ministry Personnel

Name of Course / Event _____

Sponsor / Institution _____

Location _____ Date _____

Description of Course / Event _____

NOTE: Please also attach a copy of event brochure, course description, etc.

FINANCIAL INFORMATION

Expenses

Registration/Tuition _____

Room & Board _____

Travel
(_____ km x .25 km) _____

Total Expenses _____

Funding Plan

Pastoral Charge/
Institution Support _____

Personal Share _____

Other Sources
(Please Specify) _____

**Total Request from
National Learning Fund** _____

Signature of Applicant _____

All funding provided to the applicant by the National Learning Fund that is over and above actual costs shall be returned to the District Learning Fund Committee.

What is your involvement in your Congregation, District, Conference?

How will this event support and/or strengthen your involvement in the United Church?

How do you hope that this event will be of help to you, personally, now and in the foreseeable future?

LOCAL / INSTITUTIONAL / DISTRICT SUPPORT

NOTE: This section to be completed by person authorized to show Pastoral Charge or institutional support for your application. (ex. Clerk of Session, CD Committee, M&P Committee, Staff Committee, minister)

I have discussed this proposal with the applicant. Yes No

Name _____ Position _____

Signature _____ Date _____

Forward application to the appropriate District Learning Fund Committee:

East District: Beulah Hayley, P.O. Box 123, Charlottetown, NL, A0C 1L0
Telephone: 709-664-5361, E-mail: bandw@nf.sympatico.ca

West District: Joy Batstone, Box 1, Jackson's Cove, NL, A0J 1G0
Telephone: 709-624-5492, E-mail: ajb_64@hotmail.com

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DISTRICT LEARNING FUND COMMITTEE APPROVAL

NOTE: This section is to be completed by the District Committee.

District _____ Amount Approved _____

Approved by (name) _____

Signature _____ Date _____



Evaluation Form
2017 NATIONAL LEARNING FUND FOR LEADERS
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Name: _____ Telephone: _____

Address: _____

E-mail: _____

Name and date of event:

In what way(s) did this event/program meet or fail to meet your expectations?

What effect do you feel this learning experience will have on your relationship and participation in the life of your Congregation, District or Conference?

What effect has this learning experience had on your personal growth and development?

Has this event given you a feeling of need for further training or experience? If so what kind?

Signature: _____ Date: _____

Please forward this evaluation to the appropriate National Learning Fund Committee:

East District
National Learning Fund
Beulah Hayley, Chair
P.O. Box 123
Charlottetown, NL, A0C 1L0
Telephone: 709-664-5361
E-mail: bandw@nf.sympatico.ca

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National Learning Fund
Joy Batstone, Chair
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