

UNITED CHURCH OF CANADA
NEWFOUNDLAND & LABRADOR CONFERENCE
EAST DISTRICT MANSE COMMITTEE

MANSE INSPECTION REPORT

PASTORAL CHARGE _____

MANSE ADDRESS _____

VALUE OF PROPERTY _____

VALUE OF FURNISHINGS _____

PRESENT LIABILITIES _____

INSURANCE CARRIED _____

FAIR RENTAL VALUE _____ MONTHLY

ESTIMATED ANNUAL HEATING COST _____

DATE OF INSPECTION _____

INSPECTED BY: _____

MISCELLANEOUS INFORMATION			
LOCATION: <input type="checkbox"/> Rural <input type="checkbox"/> Urban <input type="checkbox"/> Apartment <input type="checkbox"/> Bungalow <input type="checkbox"/> 2 - Storey <input type="checkbox"/> Split Level <input type="checkbox"/> Mobile Home <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Paved Roads <input type="checkbox"/> Sidewalks			
YEAR BUILT:		BUILDING SIZE:	
		LOT SIZE:	
EXTERIOR SIDING:		SHED: <input type="checkbox"/> yes <input type="checkbox"/> no	SIZE:
GARAGE: <input type="checkbox"/> Yes <input type="checkbox"/> No	SIZE:	<input type="checkbox"/> attached <input type="checkbox"/> detached	
PROPERTY FENCED: <input type="checkbox"/> Yes <input type="checkbox"/> No		HOME WHEELCHAIR ACCESSIBLE? <input type="checkbox"/> Yes <input type="checkbox"/> No	
HEATING SYSTEM: <input type="checkbox"/> Electric <input type="checkbox"/> Oil (Air) <input type="checkbox"/> Oil (Water) <input type="checkbox"/> Other			
IF OIL, IS TANK UP TO STANDARD CODE? <input type="checkbox"/> yes <input type="checkbox"/> no		EMERGENCY HEATING ALTERNATIVE? Wood Stove <input type="checkbox"/> yes <input type="checkbox"/> no Fireplace <input type="checkbox"/> wood <input type="checkbox"/> propane	
VENTILATION SYSTEM: <input type="checkbox"/> yes <input type="checkbox"/> no		ELECTRICAL SYSTEM: _____ Amps Breakers <input type="checkbox"/> Fuses <input type="checkbox"/>	
HOT WATER HEATER: <input type="checkbox"/> Electric <input type="checkbox"/> Oil <input type="checkbox"/> Propane			
WATER SERVICES: <input type="checkbox"/> Municipal <input type="checkbox"/> Well		SEWER SERVICES: <input type="checkbox"/> Municipal <input type="checkbox"/> Septic Tank	
INSULATION TYPE:		ROOF COVERING:	
DISTANCE TO:	Schools: Primary _____	Health Care Centre:	
Churches on Pastoral Charge:	Elementary _____ High _____	Major Shopping Centre:	
	Public Transport:	UCC Ministry Colleagues:	
LAWN MOWER : <input type="checkbox"/> yes <input type="checkbox"/> no		SNOW BLOWER: <input type="checkbox"/> yes <input type="checkbox"/> no	
CLERGY RESPONSIBILITY? <input type="checkbox"/> yes <input type="checkbox"/> no		CLERGY RESPONSIBILITY? <input type="checkbox"/> yes <input type="checkbox"/> no	
CABLE TV AVAILABLE? <input type="checkbox"/> yes <input type="checkbox"/> no		INTERNET: <input type="checkbox"/> Dial Up <input type="checkbox"/> Highspeed	
DECK: <input type="checkbox"/> yes <input type="checkbox"/> no	LOCATION:	SIZE:	
Location of Smoke Detectors:		Location of Carbon Monoxide detector:	
Location of Fire Extinguishers:			

BEDROOMS				
<i>Size</i>	1.	2.	3.	4.
<i>Floor Covering</i>	1.	2.	3.	4.
<i>List Furniture</i>	1.	2.	3.	4.
<i>Adequate Lighting & Outlets ?</i>	<input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>	<input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>	<input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>	<input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>
<i>Phone Jack?</i>	<input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>	<input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>	<input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>	<input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>
<i>Adequate Closet Space?</i>	<input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>	<input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>	<input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>	<input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>
<i>Ensuite bath/shower?</i>	<input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>	<input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>	<input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>	<input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>
<i>BEDROOM: Other Comments</i> Please comment specifically re: draperies/blinds, walls coverings & conditions, windows, etc.				
PLEASE RATE BEDROOMS USING: G - Good; F - Fair; P - Poor				
<i>BEDROOM: Overall Rating</i>	1.	2.	3.	4.
NOTES:				
KITCHEN				
<i>Size</i>				
<i>Floor Covering</i>				
<i>Dishwasher ?</i>	<input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>			
<i>List Other Appliances</i>				
<i>Adequate Lighting & Outlets?</i>		<i>Adequate Cupboard Space?</i>	<input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>	
<i>Phone Jack?</i>	<input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>			
<i>KITCHEN: Other Comments</i> Please comment re: sink, windows, curtains, cupboards, appliances, etc.				
PLEASE RATE KITCHEN USING: G - Good; F - Fair; P - Poor				
<i>KITCHEN: Overall Rating</i>				

DINING ROOM				
<i>Size</i>				
<i>Any Furniture ?</i>				
<i>Floor Covering</i>				
<i>Adequate Lighting & Outlets?</i>	<input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>			
<i>Phone Jack?</i>	<input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>			
<i>DINING ROOM: Comments</i> Please comment re: windows, draperies, wall covering & conditions, etc.				
PLEASE RATE DINING ROOM USING: G - Good; F - Fair; P - Poor				
<i>DINING ROOM: Overall Rating</i>				
NOTES:				
LIVING ROOM				
<i>Size</i>				
<i>Any Furniture ?</i>				
<i>Floor Covering</i>		<i>Adequate Lighting & Outlets?</i>	<input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>	
<i>Phone Jack?</i>	<input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>			
<i>LIVING ROOM: Comments</i> Please comment re: windows, draperies, wall coverings & conditions, etc.				
PLEASE RATE LIVING ROOM USING: G - Good; F - Fair; P - Poor				
<i>LIVING ROOM: Overall Rating</i>				
NOTES:				

FAMILY / RECREATION ROOM					
<i>Size:</i>		<i>Location:</i>			
<i>Any Furniture ?</i>					
<i>Floor Covering</i>					
<i>Adequate Lighting & Outlets?</i>	<input type="checkbox"/> yes <input type="checkbox"/> no				
<i>Phone Jack?</i>	<input type="checkbox"/> yes <input type="checkbox"/> no				
<i>FAMILY ROOM: Comments</i> Please comment re: windows, draperies, wall coverings & conditions, etc.					
PLEASE RATE FAMILY ROOM USING: G - Good; F - Fair; P - Poor					
<i>FAMILY ROOM: Overall Rating</i>					
<i>NOTES:</i>					
BATHROOMS					
<i>Size</i>	1.	2.	3.		
<i>Circle appropriate choice:</i>	<i>Full / Half</i>	<i>Full / Half</i>	<i>Full / Half</i>		
<i>Location</i>	1.	2.	3.		
<i>Floor Covering</i>	1.	2.	3.		
<i>Indicate appropriate choice:</i> <i>[A] Bath [B] Shower Stall</i> <i>[C] Tub with Shower [D] Both</i>					
<i>Adequate Medicine Cabinet or Vanity?</i>	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no		
<i>Adequate Lighting & Outlets?</i>	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no		
<i>Adequate Closet Space?</i>	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no		
<i>BATHROOM: Comments</i> Please comment re: windows, curtains, showers, wall covering & condition, etc.					
PLEASE RATE BATHROOM USING: G - Good; F - Fair; P - Poor					
<i>BATHROOM: Overall Rating</i>	1.	2.	3.		
<i>NOTES:</i>					

LAUNDRY ROOM			
<i>Size</i>			
<i>Location</i>			
<i>Appliances</i>			
<i>Laundry Sink?</i>	<input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>		
<i>Adequate Lighting & Outlets?</i>	<input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>		
LAUNDRY ROOM: Comments Please comment re: windows, wall covering & condition, age of appliances, etc.			
PLEASE RATE LAUNDRY ROOM USING: G - Good; F - Fair; P - Poor			
LAUNDRY ROOM: Overall Rating			
NOTES:			
<i>Please Indicate: PASTORAL CHARGE OFFICE</i> <input type="checkbox"/> <i>or</i> <i>STUDY/DEN</i> <input type="checkbox"/>			
<i>Size</i>			
<i>Location</i>		<i>SEPARATE ENTRANCE:</i> <input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>	
<i>Floor Covering</i>		<i>Phone Jack?</i> <input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>	
<i>List Furniture</i>			
<i>Computer Available?</i> <input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>			
<i>Internet Access?</i> <input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>	<input type="checkbox"/> <i>Dial Up</i> <input type="checkbox"/> <i>High Speed</i>		
<i>Fax Machine?</i> <input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>	<i>Photocopier?</i> <input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>		
<i>Adequate Lighting & Outlets?</i> <input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>			
<i>Adequate Shelving?</i> <input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>			
OFFICE: Comments Please comment re: windows, accessibility, wall covering & condition entrance concerns, etc.			
PLEASE RATE OFFICE USING: G - Good; F - Fair; P - Poor			
OFFICE: Overall Rating			

BASEMENT				
<i>Size</i>		<i>Circle Choice: Finished / Unfinished</i>		
<i>Floor Covering</i>		<i>Phone Jack?</i> <input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>		
<i>Adequate Lighting & Outlets?</i>	<input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>			
BASEMENT: Comments Please comment re: windows, draperies, walls, accessibility, usage possibility, etc.				
PLEASE RATE BASEMENT USING: G - Good; F - Fair; P - Poor				
BASEMENT: Overall Rating				
NOTES:				
IDENTIFY GENERAL STORAGE SPACE				
<i>Size</i>				
<i>Location</i>				
STORAGE SPACE: Comments Please make any necessary comments				
PLEASE RATE STORAGE SPACE USING: G - Good; F - Fair; P - Poor				
STORAGE SPACE: Overall Rating				
NOTES:				
ENTRANCES & PORCHES				
BACK:	SIZE:	DOORBELL <input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>		
	<i>Closet</i> <input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>	STORM DOOR <input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>		
FRONT:	SIZE:	DOORBELL <input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>		
	<i>Closet</i> <input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>	STORM DOOR <input type="checkbox"/> <i>yes</i> <input type="checkbox"/> <i>no</i>		

GENERAL OBSERVATIONS & RECOMMENDATIONS

We consider the Manse large enough and adequate for a family of five. *yes* *no*

We recommend the following:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

OTHER COMMENTS:

EAST DISTRICT MANSE COMMITTEE CONVENOR _____

EAST DISTRICT PASTORAL RELATIONS CONVENOR _____